

**Rutgers Environmental Health and Safety (REHS)
Guidance Document****Title:** Disposal of Medication**Revision Date:** September 15, 2020**BACKGROUND**

Expired medications from clinical areas at Rutgers require proper disposal. These medications can include:

- Non-DEA and over the counter (OTC) drugs
- DEA controlled substances

REHS developed this guidance document to assist researchers and clinicians in disposing of their medications properly.

Departments are encouraged to return medications to the supplier whenever possible.

Non-DEA Prescription and OTC Drugs**A. Proper Container Management and Labeling**

These types of medications should be collected in 5 gallon screw top pails, 1 gallon screw top containers or Ziploc® bags. The 5 gallon and 1 gallon containers are available from REHS at no charge. An inventory sheet must be generated to identify the contents of each container (See Attachment I). The container must be marked with a Rutgers University Hazardous Waste Pharmaceuticals label that reads “Non-DEA Prescription and Over the Counter (OTC) Drugs for Disposal” (See Attachment II).

B. Disposal

All non-DEA prescription and OTC drugs are to be disposed of through REHS. Submit an online pickup request at the following link when the container is $\frac{3}{4}$ full.

<http://half-life.rutgers.edu/forms/hazwaste.php>

Please allow 5 business days for pick-ups from on-campus labs and clinics and 10 business days for off-campus labs and clinics.

DEA Controlled Substances

DEA regulated controlled substances destined for disposal must be collected in separate containers and not comingled with non-DEA prescription and OTC drugs. DEA regulated controlled substances for disposal are not managed through REHS.

The following links provided specific guidance for the disposal of DEA controlled substances:

Rutgers University DEA Controlled Substances Disposal Guidelines Flow Chart - This flow chart provides various disposal options based on the source and types of DEA controlled substances.

<https://ipo.rutgers.edu/sites/default/files/DEA-Controlled-Substance-Disposal-Flow-Chart-Revised-10-19-16.pdf>

Rutgers University Policy for DEA Controlled Substances - Policy 100.2.11 (Controlled Substance Policy) provides information regarding the prescription and disposal of Schedule II DEA Controlled Substances.

<https://policies.rutgers.edu/view-policies/alphabetical-list-policies>

Rutgers University Comparative Medicine DEA Controlled Substances – Policy 90.2.3 (Policy for Controlled Substances) provides access to DEA form 41, along with additional forms and resources.

<https://policies.rutgers.edu/view-policies/alphabetical-list-policies>

Alphabetical Listing of DEA Controlled Substances (This list will help you determine if the items you have are listed as DEA Controlled Substances).

https://www.deadiversion.usdoj.gov/schedules/orangebook/c_cs_alpha.pdf

ATTACHMENT 1

RUTGERS UNIVERSITY NON-DEA PRESCRIPTION/OTC DRUG INVENTORY LIST

Building Name _____

Lab/Clinic # _____

Prescription/OTC Drug Name	Amount

ATTACHMENT 2

RUTGERS UNIVERSITY HAZARDOUS WASTE PHARMACEUTICALS LABEL

HAZARDOUS WASTE PHARMACEUTICALS

(For Satellite Accumulation Areas)

Rutgers, The State University of New Jersey

Chemical Contents: (% vol. or % weight) circle one

_____	%	_____	%
_____	%	_____	%
_____	%	_____	%
_____	%	_____	%

Are heavy metals present? Yes No (If yes, add to chemical contents section)

SAA Manager: _____ Telephone: _____

Campus: _____ Bldg.: _____ Rm#: _____

Have Accumulation Limits Been Exceeded: YES NO (Circle One)

(55-Gallons Hazardous Waste and/or 1-Quart or 2.2 Pounds of Acutely Hazardous Waste)

If yes, please indicate date excess accumulation began: ____/____/____

IN CASE OF EXCESS ACCUMULATION, CONTACT REHS IMMEDIATELY: 848/445-2550

<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
Ignitable		Toxic		Corrosive		Compressed Gas		Reactive	

Call REHS at (848) 445-2550
hazwaste@rutgers.edu